



Ministry of Finance  
 Corporations Tax Branch  
 33 King St. West  
 PO Box 622  
 Oshawa ON L1H 8E6

## Authorizing or Cancelling a Representative

Complete this form to:

- **authorize** the release of confidential information about the Corporations Tax, Mining Tax or Electricity Act account(s) to the representative named below.
- **cancel** an existing authorization.

### Part 1 Client Information

Legal name		Phone number	<b>This authorization applies to the following statute(s) and account number(s).</b> <input type="checkbox"/> Corporations Tax Act <input type="checkbox"/> Mining Tax Act <input type="checkbox"/> Electricity Act
Mailing address Apt./Suite/Unit no. Street number and name / PO Box, RR			
City	Province/Territory	Postal code	

### Part 2 Authorize the release of information to a representative

Name of representative (If a firm, name of firm.) Last		First	Phone number	Fax number
Mailing address Apt./Suite/Unit no. Street number and name / PO Box, RR				
City	Province/Territory	Postal code		

**If your representative is a firm, and you want a specific person in the firm to represent you, state their name and title.**

If you do not identify a specific individual in the firm, you are authorizing the Ministry of Finance to deal with anyone from that firm.

Name of person in firm Last		First	Title
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### Part 3 Authorization scope and applicable years

<input type="checkbox"/> Representative to <b>deal fully</b> on your behalf with the Ministry of Finance. <b>or</b> <input type="checkbox"/> Representative to <b>deal in a limited manner</b> on your behalf, for matters specified here. (e.g., account inquiry, applications, annual returns, payments, etc.)	<input type="checkbox"/> Representative to act for <b>all years</b> , including all previous and future years. <b>or</b> <input type="checkbox"/> Representative to act for <b>specific year or years</b> (describe).
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### Part 4 Cancel the release of information to a representative

Name of representative (If a firm, name of firm.) Last		First	
<b>If your representative is an individual within a firm, state their name and title.</b>			
Name of person in firm Last		First	Title

### Part 5 Signature *This form will not be accepted unless it is completed fully, signed and dated.*

I authorize the Ministry of Finance to:

- release confidential information about the tax accounts specified in Part 1 and to deal with the representative named in Part 2 in the manner described in Part 3; and/or
- cancel an existing authorization as described in Part 4.

Name (please print) Last		First	Title / Relationship to Corporation	Phone number
Signature			Date	